

Hollis PTC

November 6, 2013

6:30pm

Hollis School Cafeteria

Meeting called by: Heidi Lynch

Note taker: Jenn Ward

Facilitator: Heidi Lynch

Attendees: Heidi Lynch, Amy Farwell, Missi Doughty, Jenn Ward, Jaime Stevens, Sarah Fothergill, Clay Gleason, Carrie Davis, Bev Dunton, Chelsea Knight, Jillian Daigle, Kathy Brooks, Angela Shook, Nancy Shook, Tracy Seymour, Kristina Harmon, Beth Nugent, Nancy Chamberlain, Kelly Black, Jennifer Markham

Minutes

Agenda item: Treasurer's Report

Presenter: Missi Doughty

Discussion: Missi read the Treasurer's Report. Motion to approve the Treasurer's Report by Jaime Stevens. Motion Seconded by Jenn Ward. **APPROVED.**

Action items

Person responsible

Deadline

✓ NONE

Agenda item: Principals Report

Presenter: Clay Gleason

Discussion: Author David Rottenberg visited the school and the Maine State Ballet did a performance of Gwendolyn, the Graceful Pig. The kids seemed to really enjoy the performance and it contained a good message. The Spooktacular Family Reading Night was a success. It was well attended and the students enjoyed it. Parent/Teacher Conferences will be held on November 21st and November 25th. The soccer goals that the PTC funded are in and are being well used. The students love them! iPads have arrived back into the school after some trouble with reprogramming them all. A survey will go home to a sample group of parents, students, and staff about opinions on the use of technology in school. As part of a grant that the Wellness Committee received, the school has been asked to participate in a study by Tufts University regarding childhood wellness.

Action items

Person responsible

Deadline

✓ NONE

Agenda item: Harvest Social

Presenter: Nancy Chamberlain

Discussion: The Harvest Social went well. There were about 220 people that attended the event, which is a little lower than last year. Lots of families dressed up this year, which was great. There was lots of leftover food and water. The leftover water will be used for the Family Fitness Night on Friday.

Action items

Person responsible

Deadline

✓ NONE

Agenda item: Fall Fundraiser

Presenter: Jaime Stevens

Discussion: Sales were down 31% from 2012. 2012 sales were \$12,592. 2013 sales were \$9,346. Total profit for 2013 is \$3,693.00. Sales amounts were below the amount required to get 50% profit. We will get 45% profit

from our sales. Fundraiser orders are due to arrive on 11/12 and pick-up will Tuesday afternoon and Wednesday evening. Because profits were so low there is concern about having enough money to fund the 5th grade field trip to Boston. Some ideas were thrown around about how to deal with this.

Action items	Person responsible	Deadline
✓ Hold Fundraiser Pick-Up	Jaime Stevens	11/12/13

Agenda item:	Family Fitness Night	Presenter:	Amy Farwell
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Discussion: Amy was able to get a case of free kale from Hannaford for the first Fitness Night. She will make kale chips and have sampling at the event. If anyone has any healthy recipes Amy will try to put some together to hand out at the event. The one-hour event will be broken down into 2 parts. Half of the group will go to the karate demonstration while the other half meets with Amy's husband to discuss fitness and nutrition. Chelsea Knight suggested that Amy collaborate with the Wellness Committee and the Garden Committee for future Family Fitness Nights

Action items	Person responsible	Deadline
✓ Hold Family Fitness Night	Amy Farwell	11/8/13

Agenda item:	Scholastic Book Fair	Presenter:	Amy Farwell
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Discussion: The Book Fair will be open on 11/21 and 11/26 from 4-7:30. And on 11/21, 11/22, 11/25, and 11/26 from 11:30-1:30. We will find out when the drop-off will be by the end of the week. Volunteers will get a ONE TIME USE 50% off coupon.

Action items	Person responsible	Deadline
✓ Send out Sign-Up Genius	Sarah Fothergill	ASAP

Agenda item:	Children's Holiday Shopping	Presenter:	Carrie Davis
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Discussion: Shopping is done! Shopping days will be on Friday, December 13th and Monday, December 16th. Set-up will be on December 12th. There was a table shortage last year. Jenn will put on the website/facebook that we are looking to borrow tables for this event. Carrie brought up the point that with fundraiser sales being so low, she's wondering if this event should continue. Times are tough – will people still want to send in money for their kids to shop. We decided to wait to see how this year's event goes before making any decisions on that. Carrie requested \$500 for Children's Holiday Shopping to do shopping over the weekend of the event to replenish items. Motion by Amy Farwell. 2nd by Missi Doughty. APPROVED.

Action items	Person responsible	Deadline
✓ Send out Sign-Up Genius	Sarah Fothergill	11/20/13
✓ Send out notice asking for table donations	Jenn Ward	ASAP

Agenda item:	Scholastic Warehouse Sale	Presenter:	Carrie Davis
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Discussion: The Scholastic Warehouse Sale will run from 12/11 – 12/21. Carrie requested \$1200 to buy books at the Warehouse Sale for Read Across America in March. Motion by Jaime Stevens. 2nd by Kelly Black. APPROVED.

Action items	Person responsible	Deadline
✓ Shop for books for Read Across America	Carrie Davis	12/21/13

Agenda item:	New Fundraising Opportunity	Presenter:	Sarah Fothergill
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Discussion: A Hollis Parent approached Sarah with a fundraising opportunity through Portland Dine Around. The Dine Around card costs \$29.95 and if 100 memberships were sold, we would get a profit of \$800. Sarah would like to do this for the 5th grade fundraiser. Heidi reminded everyone that the 5th grade fundraiser is done by a 5th grade parent and the PTC has no involvement other than to hold the money for them. Sarah will consider taking on the fundraiser.

Action items	Person responsible	Deadline
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Agenda item:	Hollis Spirit Wear	Presenter:	Heidi Lynch
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Discussion: Heidi brought in a bunch of samples of the Hollis Spirit Wear. Jenn will put up order forms and pictures of samples on the website and Facebook.

Action items	Person responsible	Deadline
✓ Put the order form and pictures of samples on the website/FB	Jenn Ward	ASAP

Requests

Request 1: \$500 to Carrie Davis for 2013 Holiday Shopping. See above for more details.

Request 2: \$1200 to Carrie Davis for Read Across America. See above for more details.

TOTAL APPROVED REQUESTS: \$1,700.00

Room Awards

K-2: Ernstberger

3-5: Skoolicas

Door Prizes:

Bev Dunton

Jenn Ward

Nancy Chamberlain

Missi Doughty

December Snack Sign-up

Sarah Fothergill

Amy Farwell