

March 2015 PTC Meeting

Friday, March 6, 2015

9:48 AM

Meeting Minutes

Title: March 2015 PTC Meeting

Purpose:

Date: Mar 4, 2015

Time: 6:30 PM - 7:30 PM

In Heidi Lynch, Missi Doughty, Jenn Ward, Jaime Stevens, Clay Gleason, Amy Easler,
attendance: Sarah Fothergill, Nancy Chamberlain, Heather Sullivan, Katie Cyr

Topics

Welcome - Heidi Lynch

Heidi welcomed everyone to the March meeting.

Introductions - All

Skipped

Treasurer's Report - Missi Doughty

Missi read the Treasurer's Report. Extra \$18 needed for music risers. Motion for extra \$18 for the risers: Missi Doughty. 2nd: Jaime Stevens. APPROVED.

Prismatic presentation - extra \$20 needed. Missi already cut the check for the full amount.

Motion to accept the Treasurer's Report: Jaime Stevens. 2nd: Amy Easler. APPROVED.

Principal's Report - Clay Gleason

-This week is Read Across America Week. Superintendant came to read to the kids on Monday. Mrs. Hall did a great job planning different activities throughout the week.

-Tomorrow night is Literacy Night from 6:00 - 7:00.

-People passing busses while they are unloading in the circle. Please spread the word that this is a big deal, very dangerous, and against the law. Clay plans to send something home about this.

-Smarter Balanced testing will begin the week of 3/16 and will run through until April vacation.

-Conferences are on 3/19 and 3/23. You should be hearing from teachers soon if you haven't already.

-Kindergarten Registration is ongoing throughout March. It is a new process this year - all online. Hollis Screening date is 5/11. There will be no Kindergarten on this day.

-It is Budget Season. They want input! Get out and support the budget!

-Missi asked about heat problems. I guess there is a problem particularly in the gym. Supposedly it was fixed on Saturday. There have also been some problems in the school itself. The heat isn't working sufficiently in the old wing and it gets too hot in the new wing. It is an old building.

5th Grade Fundraising - Sarah Fothergill

-Sarah has been reaching out to people to fill up her calendar with prizes for the calendar sale that will take place in April. Prizes will be drawn every day in May. Sarah is looking for more businesses to donate prizes. She is looking for \$25-\$50 prize values. We can donate one of the sample bags that Jaime ordered from Mixed Bags.

-Bake Sales during Conferences. Jaime will coordinate one for the 4th grade on 3/19. Sarah will do one for the 5th grade on 3/23.

Non-Profit Status - Heather Sullivan

We have been approved as of 1/23/15! Tax exempt forms have been filed.

Spring Fundraiser - Jaime Stevens

Catalogs and samples have been ordered. The cost was around \$57. They will be sending her an invoice. Catalogs and samples should be in next week. Jaime has decided to push the sale out one week. So she will send packets out on 3/20 and orders will be due on 4/10. Once orders are submitted, delivery of product should be here before Mother's Day.

-Amy Easler asked about doing a Silent Auction for next year. Heidi said she would have to look up the solicitation policy. She also brought up the fact that Silent Auctions can be very tough. Heidi also doesn't want to add another fundraiser. She would like to limit it to 2 per year. So, the Silent Auction would have to replace a current fundraiser.

Book Fair/Cake Auction/Game Night

-Staff is interested in doing the Cake Auction again this year, so this is a go. The Cake Auction/Book Fair/Game Night will take place on 4/3. 6:30-8:00. The Book Fair will be closing at 7:30. Heidi will make the Cake Auction invitations and flyers for staff. Games will be out and the Book Fair will be open.

-Amy organized the game closet and sent out requests for game donations. The game closet is in rough shape. She received 5 games. She would like to request funds to purchase some new games. Jaime also suggested sending out a notice with requests for specific games. Heidi asked Mr. Gleason to send out a notice on Staff Talk to request teachers to return any games that they have in their rooms that belong in the game closet. Amy made a motion for \$175 for games. 2nd: Jaime Stevens. APPROVED.

-Heather had suggested doing a coupon night. At the February meeting, people thought it was a good idea. Heather and Katie Cyr will talk more about planning that.

Staff Appreciation - Heidi Lynch

Staff Appreciation Week is 5/4-5/8. In the past we have done huge things, small things...we have always done a pot luck lunch. We usually stock the staff room with snacks every day. We are always looking for people to chair this event. Jaime offered to plan the luncheon on 5/6. This is a late arrival day. We have about 60ish staff members. We don't have a lot to spend right now - we will have to wait until we get some money from the Spring Fundraiser. They need a new Keurig machine. Jaime thought we should order them one for Staff Appreciation. Heidi decided we should order it now. Motion for \$200 for a Keurig Machine: Jaime Stevens. 2nd: Missi Dougherty. APPROVED. Motion for \$1,000 for Staff Appreciation. 2nd: Jenn Ward. APPROVED.

Requests

Request for \$20 from the Cultural Committee (overage for the Prismatic Laser Show). Motion: Heather Sullivan. 2nd: Jaime Stevens. APPROVED.

Room Awards

K-2: Standley

3-5: Caruso

Attendance Awards

Heather Sullivan

Katie Cyr

Jenn Ward