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## Meeting report Meeting 4

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Draft version

**Subject:** Hollis PTC - October 2014 Meeting

**Presents:**

*Missi Doughty*  
*Kathy Brooks*  
*Nancy Chamberlain*  
*Jenn Ward*  
*Kelly Black*  
*Amy Easler*  
*Mandy Cyr*  
*Krysi Harmon*  
*Sarah Fothergill*  
*Jaime Stevens*  
*Heather Sullivan*  
*Deb Roy*  
*Michelle Dalrymple*

**Date:** October 1, 2014

**Place:** Hollis School (Cafeteria)

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**Agenda:**

- I. Welcome  
Heidi
- II. Introductions  
All
- III. Scholastic Book Fair  
Sarah Fothergill
- IV. Treasurer's Report  
Missi Doughty
- V. Principal's Report  
Clay Gleason
- VI. Family Skate Night  
Heidi Lynch
- VII. Hearing & Vision Screening  
Nancy Chamberlain
- VIII. Fall Fundraiser

- Jaime Stevens  
IX. Harvest Social  
Kelly Black  
X. Non-Profit Status  
Heidi Lynch  
XI. November Snack Sign-Up  
XII. Requests  
XIII. Room Awards  
XIV. Attendance Award

## **I. Welcome**

Heidi called the meeting and welcomed the group. There will be a change to the agenda - Sarah will speak first about the Book Fair because she needs to step out to attend another meeting.

## **II. Introductions**

We went around the room introducing ourselves.

## **III. Scholastic Book Fair**

-The Book Fair is scheduled for 11/21 through 11/26. This is a Friday to a Tuesday. Conferences are on 11/20 and 11/24. Sarah is fairly certain that the Book Fair will be here soon enough so that we could open on 11/20 for conferences.

-Sarah thought it would be a good idea to have an 'adult only' shopping night for the book fair. Kind of like a Pre-Black Friday shopping event so parents could come and shop for Holiday gifts for their kids. The group agreed that this would be a good idea and we will try it.

-Spring Book Fair - Our Scholastic Representative would like us to nail down a date for the Spring Book Fair soon. The BOGO event does not start until 4/6 and since conferences are in March, we can not schedule the book fair during conferences. Heidi suggested that Sarah go ahead and choose a date and we will plan the Family Fun Night Event around that.

## **IV. Treasurer's Report**

Missi read the Treasurer's Report.

Motion to accept the Treasurer's Report: Jaime Stevens

2nd: Krysi Harmon

APPROVED

## **V. Principal's Report**

-NWEA testing for 3rd-5th grades started this week. Clay apologizes that he forgot to send a notice home about the testing.

-Last Friday there was a school-wide assembly featuring pro-wrestler Tony Atlas. Clay was under the impression that he would be doing an anti-bullying presentation, however, it wasn't what anybody was thinking it would be. He still had a positive message about respecting your friends, family, teachers, etc, but Clay doesn't feel there was a whole lot of value in the presentation. They will not do it again.

-Lifetouch will be back on 10/30 for picture re-takes.

## **VI. Family Skate Night**

-Family Skate Night went well. Our goal is to always have at least 75 skaters because we have to pay for at least that many regardless of how many show up. We had 97 skaters this year.

-Heidi recommends that we continue this event next year, however, she would really like to see someone else take it over. We can discuss it more in the spring.

## **VII. Hearing & Vision Screening**

Nancy spoke with the school nurse, Kendra. Hearing and Vision Screening will be done on 10/16 with the possibility of a second date needed. She would like 6 volunteers to help. She has to test the whole school this year. She needs: height, weight, hearing, and vision done. We have 3 volunteers already and are in need of 3 more. Nancy will contact Sandy to get a list of Level 1 volunteers.

## **VIII. Fall Fundraiser**

-The Fall Fundraiser paperwork went home this week. The walk-a-thon will take place on 10/10. Teachers will take their classes out whenever it fits best into their schedules.

-Jaime would like the 'prize' for the classes that raise the most money and walk the most laps to be a popcorn party. She did some research on a popcorn machine that can stay at the school and be used by the teachers for other class rewards.

-Jaime makes a motion for \$150 to buy a popcorn machine, popcorn, oil, popcorn bags, a salt shaker, and a scoop.

2nd: Missi

APPROVED

-Jaime would like Jenn to post the pledge sheet on Facebook and the website in case people need to print more.

## **IX. Harvest Social**

-The Harvest Social will take place on 10/17. From 6:30-8:00 in the cafeteria. The DJ is set and Sarah Fothergill will be coordinating a Bake Sale to benefit the 5th Grade Class. Since the 5th grade class will be conducting the bake sale, we will also have them request donations for the drinks.

-Amy Easler suggested doing Facepainting at the event. Kelly will discuss with Amy about incorporating this into the event.

-Nancy will create a Sign-Up Genius to get volunteers to help with decorating/set-up, running the door, and clean-up.

-Kelly made a motion for \$400 to pay for the event.

2nd: Krysi Harmon

APPROVED

## **X. Non-Profit Status**

-Heather Sullivan has volunteered take on the task of figuring out the non-profit status. She works in a law department and is familiar with the topic.

-Krysi Harmon says the district is currently looking into getting a district-wide umbrella policy that any non-profit groups in the district would be able to sign up under. This option would mean minimal cost to the PTC as the fee would be divided up among all of the groups who wish to sign up under the policy.

Heather Sullivan will contact Will Brockman at Central Office for more information.

## **XI. November Snack Sign-Up**

November Snack: Missi Doughty

November Drink: Kelly Black

## **XII. Requests**

Requests:

Mrs. Knight and Mrs. Babcock are requesting money to purchase 12 music stands for band participants to use in class. The cost would be \$379.90.

Motion for \$380 for music stands: Heather Sullivan

2nd: Jaime Stevens

APPROVED

## **XIII. Room Awards**

ROOM AWARDS

K-2: Dunton

3-5: Brooks

## **XIV. Attendance Award**

DOOR PRIZES:

Kathy Brooks

Amy Easler