

Hollis PTC

February 10, 2014

6:30pm

Hollis School Library

Meeting called by: Heidi Lynch

Note taker: Jenn Ward

Facilitator: Heidi Lynch

Attendees: Heidi Lynch, Amy Farwell, Missi Doughty, Jaime Stevens, Jenn Ward, Sarah Fothergill, Kelly Harris, Clay Gleason, Deb Roy, Regan Vitti

Minutes

Agenda item: Treasurer's Report

Presenter: Missi Doughty

Discussion: Missi read the Treasurer's Report. She noted that the \$255 for the 3rd Grade Field Trip is not included on the report. That makes the Money to Spend \$6,654.70. Motion to approve the Treasurer's Report: Jaime Stevens. 2nd: Jenn Ward. APPROVED.

Action items

Person responsible

Deadline

✓ NONE

Agenda item: Principal's Report

Presenter: Clay Gelason

Discussion: -Miss Knight would like to extend an invitation to the PTC Board Members to present books to the students during the Read Across America Assembly that will take place in March.

-There is a concert and a Drama play scheduled for Thursday. Drama will be doing a production of the Jungle Book. And the concert will be 5th grade band and chorus.

-Kindergarten registration will be on 3/5 and 3/24 and screening will be on 5/9/14. They are looking for a volunteer to help with registration.

-Conferences will be held on 3/20 and 3/24.

-Stakeholder's Group – This is a group that is meeting to discuss standards based vs. performance based education. Mr. Gleason will keep us updated on what is going on with this group.

Action items

Person responsible

Deadline

✓ NONE

Agenda item: Portland Dine Around Fundraiser

Presenter: Sarah Fothergill

Discussion: The check from this fundraiser has been received. The 4th and 5th grades made a profit of \$220.00. This amount will be split equally between the two grades. Sarah would like to try this fundraiser again next year. Heidi thinks it would be best to start right before Thanksgiving break to give students longer to sell them. Sarah thinks it would be a good idea to set up a table at a craft fair to try to increase sales as well.

Heidi informed the group that Mrs. Brooks is interested in helping to coordinate the Read-A-Thon.

Action items

Person responsible

Deadline

✓ NONE

Agenda item: Family Fitness Night #2 **Presenter:** Amy Farwell

Discussion: Family Fitness Night #2 took place on 1/16 and included a yoga demonstration and healthy snacks. Amy reported that the event was well attended with around 50 participants.

Action items	Person responsible	Deadline
✓ NONE		

Agenda item: Tea Party **Presenter:** Amy Farwell

Discussion: The Mad Hatter's Tea Party is scheduled for 2/14. The weather is supposed to be bad so it may need to be postponed. Amy has games, crafts, a scavenger hunt, and a prize spinning wheel all scheduled for the event.

Action items	Person responsible	Deadline
✓ Finish coordinating the event	Amy Farwell	2/14/14

Agenda item: Family Fitness Night #3 **Presenter:** Amy Farwell

Discussion: The 3rd Fitness Night is scheduled for 3/13 and will feature Zumba by Certified Zumba Instructor Sarah Shapiro. Sarah needs some sort of loud speaker to play her music on. Mr. Gleason thinks the system they use for assemblies would be sufficient. Amy will coordinate with him.

Amy has received a lot of donations for these events. She's going to have a lot and is wondering about having just a Nutrition night on 4/10. This is the same night as the Book Fair. The discussion then turned into having a game night and cake auction on 4/10. Mr. Gleason will survey staff to see if there is any interested in the cake auction.

Action items	Person responsible	Deadline
✓ Coordinate with Mr. Gleason to get a speaker system.	Amy Farwell	3/13/14
✓ Finish coordinating the event	Amy Farwell	3/13/14

Agenda item: Spring Fundraiser **Presenter:** Jaime Stevens

Discussion: Samples and catalogs have been ordered and have already shipped. Heidi suggested having the samples on display at Fitness Night #3. The fundraiser will run from 3/14-4/3.

Action items	Person responsible	Deadline
✓ NONE		

Agenda item: Staff Appreciation **Presenter:** Amy Farwell

Discussion: This year's theme will be 'Pawsitively Crazy for Teachers'. Amy would like to request \$1,000 for Staff Appreciation. Motion by Jenn Ward. 2nd: Jaime Stevens. APPROVED.

Requests

Request 1: Mrs. Dunton has requested \$500 to be put into the Cultural Committee's Approved Funds to plan for upcoming events. Motion: Missi Doughty. 2nd: Jaime Stevens. APPROVED.

Request 2: Miss Vitti has requested \$1,000 for a visit from author and illustrator Kevin Hawks on 5/16. Motion: Jaime Stevens. 2nd: Deb Roy. APPROVED.

Request 3: \$1,000 for Staff Appreciation (see notes above).

TOTAL APPROVED REQUESTS: \$2,500.00

Room Awards

K-2: Knight

3-5: McCarthy

Attendance Awards:

Jenn Ward

Missi Doughty

Regan Vitti

March Snack: Heidi Lynch

March Drinks: Not Needed